

**Llano County  
Employment Opportunity  
Corrections Officer  
\$45,512**

The Llano County Sheriff's office is seeking a qualified candidate for a Corrections Officer. This is a full-time non-exempt position under the supervision of the Jail Captain. Duties include but not limited to; oversee, monitor and document prison behavior and activities, enforcing jail rules and ensuring the safety of all those imprisoned, working within the confines of the jail and Texas Department of Jail Standards policies and procedures. Must be able to work as a team representing the Llano County Jail.

**Background check is required**

**Location: Llano County Law Enforcement Center 752 Andy Taylor Drive, Llano, Texas**

To apply for this position, and view a full job description, go to: [www.co.llano.tx.us](http://www.co.llano.tx.us) , Human Resources, Job opportunities, Application for employment for the Sheriff's office.

Return the application to: Jani Jones - [jjones@co.llano.tx.us](mailto:jjones@co.llano.tx.us) or in person at 752 Andy Taylor Drive, Llano, Texas

For more information or questions please contact Jani Jones at 325-247-5767.

Benefits include: Retirement, Health & Dental insurance, vacation and sick pay, Holiday pay

**Llano County is an Equal Opportunity Employer**

Posted 03/04/2026

## Llano County Job Description

**Job Title: Corrections Officer**

**Base: L5**

**FLSA: Non-Exempt**

**Department: Sheriff**

**EEO: 04 Protective Service**

**Reports To: Jail Supervisor**

### **Summary:**

This is a non-exempt full-time position under the direction of the Jail Supervisor to assist in the operations of the Llano County Jail. Responsibilities and duties include but not limited to; overseeing, monitoring and documenting prisoner behavior and activities, enforcing jail rules and ensuring the safety of all those imprisoned, working within the confines of the jail and Texas Department of Jail Standards policies and procedures. Must be able to work as a team representing the Llano County Jail.

### **Essential Duties and Responsibilities:**

- Follow and enforce all jail rules, internal policies and regulations
- Observe, monitor and document prisoner behavior, health and activities and quell or report any disturbances or potential, threatening issues to the Jail Supervisor, Sheriff and or Chief Deputy.
- Prisoner transport
- Conduct personal, building and cell searches
- Classification of inmates
- Book prisoners
- Supervise trustees
- Ability to use physical force to break up altercations; restrain disorderly individuals
- Other duties as assigned

### **Qualification Requirements:**

- Must be over (18) eighteen years old
- US citizen or permanent resident
- Strong work ethic and people skills
- A valid Texas drivers' license
- Pass a background check (with no felony convictions)
- Pass a drug and psychological test

### **Education, Certificates, and Licenses:**

- High School Diploma or GED
- Required to pass a jailer certification class within the first year of employment

### **Physical Demands and Work Environment:**

- Physical stamina and ability to work in a stressful, potentially dangerous environment
- Must be able to lift (30) thirty pounds
- Work nights, weekends and holidays

**Primary Tools and Equipment use**

- Restraints
- OC spray
- Computer, printers, phone
- County vehicles

***This job description does not constitute an employment between Llano County and employee, does not necessarily include duties which may be required for this position and may be revised as needed.***

***Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.***