



# Cecilia McClintock

Llano County Clerk  
 107 West Sandstone  
 PO Box 40  
 Llano, Texas 78643-0040

cecilia.mcclintock@co.llano.tx.us  
 Phone: (325) 247-4455  
 Fax: (325) 247-2406

## FEE SCHEDULE EFFECTIVE 01-01-2024

**MILITARY PERSONNEL PREPARING TO BE DEPLOYED TO SERVE IN A HOSTILE FIRE ZONE:**  
 NO FEES CHARGED FOR THE FOLLOWING: BIRTH CERTIFICATE, MARRIAGE LICENSE (ISSUANCE OR CERTIFIED COPY), GUARDIANSHIP DOCUMENTS, RECORDING FEES.

<b>REAL PROPERTY RECORDING</b>		
Recording Fee (First Page)	LGC § 118.013	\$5.00
Records Management	LGC § 118.0216	\$10.00
Records Archive	LGC § 118.025	\$10.00
<b>TOTAL FOR FIRST PAGE</b>		<b>\$25.00</b>
<b>Each additional page</b> or part on which there are visible marks of any kind	LGC § 118.011(a)(1) <span style="float: right;"><i>(Each Page After)</i></span>	<b>\$4.00</b>
<b>Each additional name to be indexed in excess of five (5)</b>	LGC § 118.011(a)(2)	<b>\$0.25</b>
<p><b><u>Property Code Sec. 11.003:</u></b> A deed or other conveying an interest in real property, if executed after December 31, 1981, <u>shall</u> contain a mailing address of each grantee appearing on the document or in a separate instrument signed by a grantor or grantee and attached to the document. Any such deed or other conveyance, which fails to include a mailing address of each grantee appearing in the document or attached instrument may only be filed for record with the County Clerk of the County in which the real property is situated after payment of a penalty-filing fee equal to the greater of (1) twice the statutory filing fee for the filing of such document with the County Clerk OR (2) the sum of \$25.00. <i>This fee is in addition to regular filing fees.</i></p> <p><b><u>Property Code Sec. 12.001(b) &amp; 12.011:</u></b> Must have live signature and proper acknowledgment.</p> <p><b><u>Property Code Sec. 52.0041:</u></b> Address requirement for recording abstract of judgment. A judgment abstracted after September 1, 1993 may not be recorded unless: (1) a mailing address of each plaintiff or judgment creditor appears on the abstract of judgment OR (2) a penalty filing fee equal to the greater of \$25.00 or twice the statutory recording fee for the abstract is paid.</p> <p><b><u>LGC §191.007(c)(h):</u></b> Provides double the filing fee for that page if there is not a clearly identifying heading, similar to the heading on most printed forms, must be placed at the top of the first page to identify the type or kind of legal paper.</p> <p><b><u>LCG §191.007(e)(h):</u></b> Provides double the filing fee for that page if names are not legibly typed or printed immediately under each signature.</p> <p><b><u>LCG 191.007(3):</u></b> Printed in type no smaller than 8-point type.</p> <p><b><u>DOCUMENTS WILL NOT BE ACCEPTED FOR RECORDING IF THEY</u></b> have any highlight marks or white-out on the documents.</p>		

<b>ASSUMED NAME CERTIFICATE &amp; ABANDONMENT</b>			
Applications available on the county website: <a href="https://www.co.llano.tx.us/page/llano.County.Clerk">https://www.co.llano.tx.us/page/llano.County.Clerk</a>			
Recording Fee (includes indexing of 2 names: Business Name & 1 Owner)	TX Business & Commerce Code § 71.155(a)(1)(2)		\$3.00
Records Management	LGC § 118.011(b)(2)		\$10.00
Records Archive	LGC § 118.025		\$10.00
<b>TOTAL</b>			<b>\$23.00</b>
Each additional name indexed	TX Business & Commerce Code § 71.115(a)(2)		<b>\$0.50</b>
<b>CATTLE BRAND APPLICATION / RELEASE OF OWNERSHIP</b>			
Applications available on the county website: <a href="https://www.co.llano.tx.us/page/llano.County.Clerk">https://www.co.llano.tx.us/page/llano.County.Clerk</a>			
Recording Fee (one brand/one location/one animal type)	LGC § 118.020(a)(9) & TX Ag Code § 144.110		\$5.00
Records Management	LGC § 118.011(b)(2)		\$10.00
Record Archive	LGC § 118.025		\$10.00
<b>TOTAL</b>			<b>\$25.00</b>
<b>FEDERAL TAX LIEN</b>			
Recording Fee	TX Property Code 14.005		\$10.00
Records Management	LGC § 118.011(b)(2)		\$10.00
Records Archive	LGC § 118.025		\$10.00
<b>TOTAL</b>			<b>\$30.00</b>
<b>PLAT</b>			
Recording Fee	LGC § 118.011(c)		\$44.00
Records Management	LGC § 118.0216		\$5.00
Records Archive	LGC § 118.025		\$5.00
<b>TOTAL FOR FIRST PAGE</b>			<b>\$54.00</b>
Plat with additional pages		<i>Fee Per Additional Page</i>	<b>\$30.00</b>
Tax Certificates		<i>Fee Per Page</i>	<b>\$2.00</b>
<b>STATE TAX LIEN</b>			
Recording Fee	LGC § 118.025(c)		\$5.00
Records Management	LGC § 118.011(b)(2)		\$10.00
<b>TOTAL</b>			<b>\$15.00</b>
<b>UCC / FINANCING STATEMENT RECORDS</b>			
UCC Financing Statement Recording Fee	TX BCC § 9.525	1 – 2 pages	\$15.00
Records Management	LGC § 118.011(b)(2)		\$10.00
Records Archive	LGC § 118.025		\$10.00
<b>TOTAL</b>			<b>\$35.00</b>
UCC Financing Statement Recording Fee	TX BCC § 9.525	3+ pages	\$30.00
Records Management	LGC § 118.011(b)(2)		\$10.00
Records Archive	LGC § 118.025		\$10.00
<b>TOTAL</b>			<b>\$50.00</b>
<b>COPIES FROM THE RECORDS</b>			
Copy Fee Per Page or Partial Page	LGC § 118.011(a)(4) & LGC § 118.014		<b>\$1.00</b>
Certification Fee Per Document	LGC § 118.011(a)(3) & LGC § 118.014		<b>\$5.00</b>

<b>LIQUOR LICENSE</b>		
Each Certification	LGC § 118.011(a)(3)	<b>\$5.00</b>
Protest Hearing Fee	ABC § 61.31(c)	<b>\$25.00</b>
<b>POSTING Trustee/Foreclosure Sale Notices</b>		
Recording Fee	TX Property Code § 51.002(f)	<b>\$2.00</b>
<b>RETURN CHECK FEE</b>		<b>\$30.00</b>
<b>SEARCHES</b>		
Fee Per Name Searched – Probate, Criminal, Civil		<b>\$5.00</b>
<b>VITAL RECORDS</b>		
<b>BIRTH CERTIFICATES – Record Closed for 75 years</b>		
Fee Per Certificate Issued		<b>\$23.00</b>
<b>DEATH CERTIFICATES – Record Closed for 25 years</b>		
Fee for Certificate Issued		<b>\$21.00</b>
Each Additional Copy <i>If Ordered at The Same Time</i>		<b>\$4.00</b>
<b>MARRIAGE LICENSE – \$5.00 OPTIONAL FEE – THVP</b>		
<b>Marriage License <i>without</i> Texas Premarital Education Certificate</b>		<b>\$81.00</b>
<b>Marriage License <i>with</i> Texas Premarital Education Certificate</b>		<b>\$21.00</b>
<b>INFORMAL MARRIAGE LICENSE</b>		<b>\$36.00</b>
<b>CERTIFIED COPY OF ALL MARRIAGE LICENSE</b>		<b>\$7.00</b>
<b><i>THERE IS NO WAITING PERIOD FOR ACTIVE MILITARY - IF THEY ARE BEING DEPLOYED TO A HOSTILE ZONE THEN THE \$72.00 IS WAIVED.</i></b>		
<b>MILITARY DISCHARGE RECORDS</b>		
Filing Fee		<b>No Charge</b>
Certified Copy		<b>No Charge</b>
<p>Military Discharge records are confidential for 75 years following date it is recorded. On written request and the presentation of proper identification, the following individuals may inspect the military discharge record or obtain a free of charge copy or certified copy of the record after first completing an application:</p> <ol style="list-style-type: none"> <li>1. the veteran who is the subject of the record;</li> <li>2. the legal guardian of the veteran;</li> <li>3. the spouse or a child or parent of the veteran or, if there is no living spouse, child or parent, the nearest living relative of the veteran;</li> <li>4. the personal representative of the estate of the veteran;</li> <li>5. the person named by the veteran, or by a person described by subdivision (2), (3), or (4), in an appropriate power of attorney;</li> <li>6. another governmental body.</li> </ol> <p>SB 545</p>		

<b>PROBATE COURT</b>		
<b>NEW CASES FILED (Letters Testamentary / Administration &amp; Muniment of Title)</b>		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.102(a)(1)	\$223.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$40.00
<i>County Records Management &amp; Preservation Fund</i>		\$15.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
<i>County-Initiated Guardianship Fund</i>		\$30.00
<i>Judicial Education and Support Fund</i>		\$5.00
	<b>TOTAL</b>	<b>\$360.00</b>
Citation Fee		\$8.00
Sheriff Posting Fee		\$80.00
Oath		\$2.00
Judge's Signature Fee		\$2.00
	<b>TOTAL FEE</b>	<b>\$452.00</b>
<b>NEW CASES FILED (Letters Administration with Determination of Heirship / Determination of Heirship)</b>		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.102(a)(1)	\$223.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$40.00
<i>County Records Management &amp; Preservation Fund</i>		\$15.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
<i>County-Initiated Guardianship Fund</i>		\$30.00
<i>Judicial Education and Support Fund</i>		\$5.00
	<b>TOTAL</b>	<b>\$360.00</b>
Citation Fee		\$8.00
Citation by Publication		\$8.00
Sheriff Posting Fee		\$80.00
Sheriff Posting by Publication		\$80.00
Oath		\$2.00
Judge's Signature Fee		\$2.00
Judge's Signature Fee (Order Appointing Attorney Ad Litem)		\$2.00
	<b>TOTAL FEE</b>	<b>\$542.00</b>
<ul style="list-style-type: none"> <li>• Citation to be served by registered or certified mail upon all distributees 12 years of age or older</li> <li>• Require citation to be served on the parent, managing conservator, or guardian of a distributee who is younger than 12 years of age</li> </ul>		
<b>If by Certified Mail</b>		
	Citation by Certified Mail	\$8.00
	Service by Certified Mail	\$80.00
<b>If by Personal Service</b>		
	Citation Fee	\$8.00
	Sheriff Personal Service Fee (If Served in Llano County)	\$80.00

SMALL ESTATE AFFIDAVIT		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.102(a)(1)	\$223.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$40.00
<i>County Records Management &amp; Preservation Fund</i>		\$15.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
<i>County-Initiated Guardianship Fund</i>		\$30.00
<i>Judicial Education and Support Fund</i>		\$5.00
	<b>TOTAL</b>	<b>\$360.00</b>
Citation Fee		\$8.00
Sheriff Posting Fee		\$80.00
Judge's Signature Fee		\$2.00
	<b>TOTAL FEE</b>	<b>\$450.00</b>
GUARDIANSHIP		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.102(a)(1)	\$223.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$40.00
<i>County Records Management &amp; Preservation Fund</i>		\$15.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
<i>County-Initiated Guardianship Fund</i>		\$30.00
<i>Judicial Education and Support Fund</i>		\$5.00
	<b>TOTAL</b>	<b>\$360.00</b>
Citation Fee		\$8.00
Citation Fee for Personal Service on Proposed Ward		\$8.00
Sheriff Posting Fee		\$80.00
Sheriff Personal Service Fee on Proposed Ward		\$80.00
Oath (Per Guardian Appointed)		\$2.00
Judge's Signature Fee		\$2.00
Judge's Signature Fee (Order Appointing Attorney Ad Litem)		\$2.00
	<b>TOTAL FEE</b>	<b>\$542.00</b>
If Proposed Ward is 60 years of age or older, then each relative must be served by Certified Mail		
<u>If by Certified Mail</u>		
	Citation by Certified Mail	\$8.00
	Service by Certified Mail	\$80.00
<u>If by Personal Service</u>		
	Citation Fee	\$8.00
	Sheriff Personal Service Fee (If Served in Llano County)	\$80.00

ACTION WITHIN AN EXISTING CASE			
Contest of Will / Cross Action			
	State Consolidated Fee	LGC § 133.151(a)(2)	\$45.00
	Local Consolidated Fee	LGC § 135.102(a)(2)	\$75.00
	<i>Clerk of the Court Account</i>		\$40.00
	<i>County Records Management &amp; Preservation Fund</i>		\$15.00
	<i>Court-Initiated Guardianship Fund</i>		\$20.00
		<b>TOTAL FEE</b>	<b>\$120.00</b>
ADDITIONAL FEES			
	Citation		\$8.00
	Citation by Publication		\$80.00
	Sheriff Posting/Personal Service (If Served in Llano County)		\$80.00
	Inventory Filed Within the 90 <sup>th</sup> day of Qualification		\$2.00
	Inventory Filed After 90 <sup>th</sup> day of Qualification (Includes Judge's Signature Fee for Order)		\$27.00
	Annual Report on Welfare of Ward (Includes Judge's Signature Fee for Order)		\$12.00
	Annual Account (Includes Judge's Signature Fee for Order)		\$27.00
	Final Account (Includes Citation & Posting)		\$115.00
	Application for Sale of Real or Personal Property (Includes Citation & Posting)		\$115.00
	Document over 25 pages in length		\$25.00
	Letters Testamentary / Letters of Administration / Letters of Guardianship		\$2.00
	Claims Filed Against Estate		\$10.00
	Judge's Signature Fee (Applies to all Orders)		\$2.00
	Oath		\$2.00
	Bond		\$2.00
	Private Professional Guardianship Registration (Estates Code § 1104.301)	LGC § 1104.303(b)(2)	\$40.00
CIVIL COURT			
CIVIL CASE WITHOUT SERVICE (Jurisdiction not to exceed \$20,000.00 HB 1380 9-1-2019)			
	State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
	Local Consolidated Fee	LGC § 135.101(a)(1)	\$213.00
	<i>Appellate Judicial System Fund</i>		\$5.00
	<i>Court Facility Fee Fund</i>		\$20.00
	<i>Clerk of the Court Account</i>		\$50.00
	<i>County Records Management &amp; Preservation Fund</i>		\$30.00
	<i>County Law Library Fund</i>		\$35.00
	<i>Court Reporter Service Fund</i>		\$25.00
	<i>Courthouse Security Fund</i>		\$20.00
	<i>Language Access Fund</i>		\$3.00
	<i>County Jury Fund</i>		\$10.00
	<i>County Dispute Resolution Fund</i>		\$15.00
		<b>TOTAL FEE</b>	<b>\$350.00</b>
OCCUPATIONAL LICENSE			
	State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
	Local Consolidated Fee	LGC § 135.101(a)(1)	\$213.00
	<i>Appellate Judicial System Fund</i>		\$5.00
	<i>Court Facility Fee Fund</i>		\$20.00
	<i>Clerk of the Court Account</i>		\$50.00
	<i>County Records Management &amp; Preservation Fund</i>		\$30.00
	<i>County Law Library Fund</i>		\$35.00
	<i>Court Reporter Service Fund</i>		\$25.00
	<i>Courthouse Security Fund</i>		\$20.00
	<i>Language Access Fund</i>		\$3.00
	<i>County Jury Fund</i>		\$10.00
	<i>County Dispute Resolution Fund</i>		\$15.00
		<b>TOTAL FEE</b>	<b>\$350.00</b>

<b>JUDGMENT NISI</b>		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.101(a)(1)	\$213.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$50.00
<i>County Records Management &amp; Preservation Fund</i>		\$30.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
	<b>TOTAL</b>	<b>\$350.00</b>
Citation Fee		\$8.00
Service by Certified Mail		\$80.00
	<b>TOTAL FEE</b>	<b>\$438.00</b>
<b>PETITION FOR NON-DISCLOSURE</b>		
State Consolidated Fee	LGC § 133.151(a)(1)	\$137.00
Local Consolidated Fee	LGC § 135.101(a)(1)	\$213.00
<i>Appellate Judicial System Fund</i>		\$5.00
<i>Court Facility Fee Fund</i>		\$20.00
<i>Clerk of the Court Account</i>		\$50.00
<i>County Records Management &amp; Preservation Fund</i>		\$30.00
<i>County Law Library Fund</i>		\$35.00
<i>Court Reporter Service Fund</i>		\$25.00
<i>Courthouse Security Fund</i>		\$20.00
<i>Language Access Fund</i>		\$3.00
<i>County Jury Fund</i>		\$10.00
<i>County Dispute Resolution Fund</i>		\$15.00
	<b>TOTAL</b>	<b>\$350.00</b>
Non-Disclosure Fee		\$28.00
	<b>TOTAL FEE</b>	<b>\$378.00</b>
<b>ACTION WITHIN AN EXISTING CASE</b>		
<b>Cross Action</b>		
State Consolidated Fee	LGC § 133.151(a)(2)	\$45.00
Local Consolidated Fee	LGC § 135.101(a)(2)	\$35.00
<i>Clerk of the Court Account</i>		\$15.00
<i>County Records Management &amp; Preservation Fund</i>		\$20.00
	<b>TOTAL FEE</b>	<b>\$80.00</b>
<b>ADDITIONAL FEES</b>		
Sheriff Personal Service Fee (If Served in Llano County)		\$80.00
Issue Citation / Writ / Subpoena / Abstract of Judgment		\$8.00
Execution / Order of Sale / Writ or Other Process		\$8.00
<b>CRIMINAL COURT</b>		
Class A & B Misdemeanor (Plus Any Applicable Fines & Fees From Court Hearing)		\$270.00
Class C Misdemeanor (Plus Any Applicable Fines & Fees From Court Hearing)		\$76.00