

LLANO COUNTY HOTEL OCCUPANCY TAX REPORT

MAIL REPORT AND PAYMENT TO:

TERESA KASELL
 LLANO COUNTY TREASURER
 PO BOX 367 LLANO, TEXAS 78643
 Phone-325-247-7743 Fax - 325-247-7745
 Email – teresa.kassell@co.llano.tx.us

REPORTING PERIOD: _____ YEAR

- Qtr 1 (January-March)
- Qtr 2 (April – June)
- Qtr 3 (July – September)
- Qtr 4 (October – December)
- Monthly _____
(Indicate Month Above)

HOT #: _____

Name and Mailing Address:

Reporting Due Date- on or before the last day of the month following the end of the reporting period.

A REPORT MUST BE FILED IF NO TAX IS DUE:

Location Trade Name and Address	Total Receipts	Taxable Receipts

Total receipts for ALL locations	.
Total taxable receipts for ALL locations (taxable receipts include cleaning & pet fees)	.
Total tax due @ 4%	.
Less 1% (of total tax due @4%) if paid by date due	.
Total due	.
Penalty, if any @5%	.
Total Amount due	.

 Print name of person signing the report

 Telephone

 Signature

 Date

Please check the box if you are no longer an active business.
 Last date of activity _____